

রাজ্য নগর উন্নয়ন সংস্থা

STATE URBAN DEVELOPMENT AGENCY

“ইলগাস ভবন”, এইচসি ব্লক, সেক্টর-৩, বিধাননগর, কলকাতা-৭০০ ১০৬, পশ্চিমবঙ্গ
“ILGUS BHAVAN”, HC Block, Sector - III, Bidhannagar, Kolkata - 700 106, West Bengal

No: SUDA- 954/2021/834

Date: 21.01.2026

Memorandum

Administrative Approval (AA) and Financial Sanction for an amount of **Rs. 23896990/-** (Rupees Two Crores Thirty Eight Lakhs Ninety Six Thousand Nine Hundred Ninety Only) is hereby accorded to **Habra Municipality** for new construction of the following Toilet Blocks for implementation of the City Sanitation Action Plan for toilets (CSAP-3A) under SBM-U 2.0, as per the vetted estimates submitted at SUDA. The list of the toilet blocks sanctioned for construction and the estimated cost (mentioned in column-13) is annexed.

ii) The calendar of implementation may be followed by the ULB is mentioned in the **table below**.

Sl. No.	Parameters	Target Date of Commencement	Remarks
1	Publication of e-RfP	Within 7 days of AA&FS	To be issued by ULB
2	Tender opening and bid evaluation	Within 10/14/21 days of tender invitation depending on tender value.	To be done by ULB
3	Issuance of Work Order	Within 3 days of Tender Evaluation and Finalization	To be issued by ULB
4	Site handover to Contractor/Agency	Within 3 days of Work Order	Site to be handed over by ULB
5	Mobilization of Resources by Contractor	Within 7 days of site handover	Equipment, materials, labor deployment
4	Commencement of construction	Immediately after mobilization	Progress to be tracked weekly and report to be submitted accordingly.
5	1 st Visit by the IFA at the time of layout and foundation	After 15 days from the date of issue work order	To be done by IFA.
6	Mid-Term review of physical progress	30 days from the start of work	Joint review by ULB& IFA
7	Completion of civil & electrical works	Within 60 days of commencement.	Subject to site conditions
8	Quality Check and Final Inspection (IFA)	Within 5 days of work completion	Certification by IFA
9	Commissioning of Toilet Blocks (CT/PT) and initiation of O&M Contract.	Within 7 days of final inspection	Official handover to the Agency/other organization for O&M
10	Commencement of O&M period (IFA monitoring)	Immediately after commissioning and hand over to the Agency/ Other.	For a minimum period of 3 months

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iii) Tenders are to be invited as per the extant orders of the Finance Department. A **single composite tender should be floated encompassing all civil, electrical, and non-schedule items. No part or split tenders shall be permitted.**

iv) **1st installment (30%)** of the total work order value may be released upon receipt of work orders from the ULB. Copies of the work orders must be uploaded at:

- o CSAP-3A Portal i.e., the digital platform under development (detail mentioned below).
- o Email: sbm.wbsuda@gmail.com

v) The work is to be jointly supervised by the Nodal Officers/Engineers of the ULB and IFA representatives. **Additionally, SUDA staff will carry out sample inspections to ensure quality and compliance.**

vi) Photographic evidences are to be captured time to time through the CSAP android application by the IFA at the time of field inspection/ work commencement for real time monitoring of the construction works.

vii) Post-completion, the toilet blocks must conform to **FACES (Functional, Accessible, Clean, Eco-friendly, and Safe)** parameters as per Swachh Certification Protocol of MoHUA.

viii) Required data of all toilets must be uploaded to the **Swachhatam portal**: <https://admin.sbmurban.org/u/login>.

All concerned be kept informed.

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21.01.2026

**Special Secretary, UD & MA Dept. &
Director, SUDA**

No: SUDA- 954/2021/834 /1(6)

Date: 21.01.2026

Copy forwarded for kind information to:

- i) Chairperson,----- Habra Municipality.
- ii) Financial Advisor, SUDA
- iii) Executive Officer,----- Habra Municipality.
- iv) Finance Officer,----- Habra Municipality.
- v) Nodal Officer, SBM -----Habra Municipality.
- vi) Engineer In Charge, SBM -----Habra Municipality.

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21.01.2026

**Special Secretary, UD & MA Dept. &
Director, SUDA**

No: SUDA- 954/2021/834 /2(2)

Date: 21.01.2026

Copy forwarded for kind information to:

1. Private Secretary to Hon'ble MIC, UD & MA Department, Govt. of West Bengal.
2. Sr. PS to Principal Secretary, UD & MA Department, Govt. of West Bengal.

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21.01.2026

**Special Secretary, UD & MA Dept. &
Director, SUDA**

Synopsis of the Vetted Estimates of Habra Municipality

Srl. No.	Name and Location	Ward No	After the Need Assessment of the site (CT/ PT)	SUDA Approved Model/ULB Model (No. of seats)	Toilet Seat (s)		Urinal Seat (s)		Civil Estimated Amount (Rs.)	Electrification Estimated Amount (Rs.)	Non Schedule Estimated Amount (Rs.)	Total (In Rs.)
					Male	Female	Male	Female				
1	Habra Khelar Math	13	PT	B (Aspirational)	3	5	9	5	2163901	92127	51635	2307663.00
2	Behind Flower Market (Super Market)	6	PT	G	2	2	3	2	896489	61780	45840	1004109.00
3	B. L. & L. R. O. Office	8	PT	G	2	2	3	2	896489	61780	45840	1004109.00
4	Sreenagar Shib Mandir Miloni Club	10	CT	G	2	2	3	2	896489	61780	45840	1004109.00
5	Sreenagar Sakti Sangha	10	CT	G	2	2	3	2	896489	61780	45840	1004109.00
6	Sreenagar Khalar Math	11	PT	G	2	2	3	2	896489	61780	45840	1004109.00
7	Kharar Math Bastutala Kalimandir	12	PT	G	2	2	3	2	896489	61780	45840	1004109.00
8	39 No. Van Stand	13	PT	G	2	2	3	2	896489	61780	45840	1004109.00
9	Municipality Main Office Campus	14	CT	G	2	2	3	2	915072	61780	45840	1022692.00
10	Municipality New Office Building		CT	ULB	2	2	3	2	822037	61780	45840	929657.00
11	Habra Municipality Vehicles Yard	14	CT	G	2	2	3	2	896489	61780	45840	1004109.00
12	Banipur Bidhan Chandra Sporting Club	19	PT	G	2	2	3	2	896489	61780	45840	1004109.00
13	Daharhuba Janakalyan Samity	1	PT	F	1	1	2	1	655309	61780	42333	756683.00
14	Habra Sreenagar 82 Pally.	11	PT	F	1	1	2	1	655309	59041	42333	756683.00
15	Kaharpara I.C.D.S school	11	CT	F	1	1	2	1	655309	59041	42333	756683.00
16	Yuba Milan Sangha, Nagharhuba Kundu Para	12	PT	F	1	1	2	1	655309	59041	42333	756683.00
17	Shishu Shiksha Kendra, Adarsha Pally	12	CT	F	1	1	2	1	655309	59041	42333	756683.00
18	Hajipururia Junior Besic School	14	CT	F	1	1	2	1	658955	59041	42333	760329.00
19	Kaipukur Basumati Sangha	18	PT	F	1	1	2	1	655309	59041	42333	756683.00
20	Kalipukur Kali Battala Kali Mandir	18	PT	F	1	1	2	1	655309	59041	42333	756683.00
21	Loknath Seva Samity	19	PT	F	1	1	2	1	658098	59041	42333	759472.00

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					Male	Female	Male	Female				
22	South Habra Udayan Sangha	19	PT	F	1	1	2	1	655309	59041	42333	756683.00
23	Janata Sangha, I C D S School	19	CT	F	1	1	2	1	655309	59041	42333	756683.00
24	Irishanu Dey Football Coaching Cent	23	PT	F	1	1	2	1	655309	59041	42333	756683.00
25	Nabandalanda Club	23	PT	F	1	1	2	1	655309	59041	42333	756683.00
26	Gobinda Pally Seba Sangha	24	PT	F	1	1	2	1	655309	59041	42333	756683.00
Total					39	41	70	41	21150172	1598281	1148537	23896990.00

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21/01/2020