



OFFICE OF THE MUNICIPAL COUNCILLORS  
BHADRESWAR MUNICIPALITY

From : *Sri. Prolay Chakraborty*,  
Chairman, Bhadreswar Municipality.

Memo No. - *1522*

Dated :- *5.5.26.*

To  
The Director,  
Suda, ILGUS Bhavan,  
HC Block, Sector-III, Bidhannagore  
Kolkata-700106.

**Sub:- Submission of proposal for release of 1<sup>st</sup> installment of funds for  
Construction of toilet blocks Sanctioned under CSAP-3A OF SBM- 2.0**

Sir,

In reference to the CSAP-3A toilet block construction works sanctioned for Bhadreswar Municipality, and in compliance with the advisory issued vide Memo No. SUDA-954/2021/2592(128) dated 17.4.2025, this ULB is hereby submitting the proposal for release of the 1st installment towards the construction of new toilet blocks sanctioned under CSAP-3A of SBM- 2.0.

We would like to state the following:

1. All Work Orders issued for the sanctioned toilet blocks have been uploaded to the CSAP-3A Portal.  
(<https://csapthreea.codydeasoftech.in>)
2. A detailed synopsis of the Work Orders issued is enclosed herewith (as per the prescribed format).
3. As per guidelines, the ULB requests release of **30% of the aggregated Work Order amount** as the **1<sup>st</sup> installment** for commencement of Construction activities.
4. The ULB shall submit all subsequent compliance documents – work progress reports, completion certificates, O&M compliance, and utilization certificates – in due course as required for release of further installments.

You are therefore requested to kindly process and release **Rs.16,39,387.73/- ( Sixteen Lakh Thirty Nine Thousand Three Hundred Eighty Seven rupees and Seventy Three paisa only)** as the 1st installment at the earliest to enable timely execution of the sanctioned toilet block construction works.

Enclosures:

1. Synopsis of Work Orders (as per prescribed format)
2. Copies of Work Orders

Yours faithfully

Chairman,  
Bhadreswar Municipality

*Chairman*  
Bhadreswar Municipality